



Grant County
Office of The
Board of County Commissioners
P O Box 37
Ephrata WA 98823
(509) 754-2011

GRANT COUNTY COMMISSIONERS

COMMISSIONERS MINUTES

Danny E. Stone
District 1

Rob Jones
District 2

Cindy Carter
District 3

"To meet current and future needs, serving together with public and private entities, while fostering a respectful and successful work environment."

GRANT COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES
Week of February 20 – February 26, 2023
Commission Chambers
35 C Street NW
Ephrata, WA 98823

Public meetings were held in person with a WEBEX Conference Call/Video option available.

MONDAY, FEBRUARY 20, 2023

Closed in Observance of Presidents Day

TUESDAY, FEBRUARY 21, 2023

The Grant County Commissioners session began at 8:15 a.m. with Commissioners Jones (via Webex) and Stone in attendance. Commissioner Carter was out and excused.

8:15 a.m. – 8:30 a.m. Z Kennedy, Legislative Update

- \$5 million dollars for bridge replacement: Did Adams County submit funding request to the State for Grant County?
- SB5163 (2021): Releasing sex offenders throughout the state. 1813 (2023)- transitional facility for housing sex offenders

8:30 a.m. – 9:00 a.m. K McCrae, Prosecuting Attorney's Office Update

- Opioid Abatement Council: Danny Stone will be the Grant County representative.
- Bridges / Japanese Exchange Program: Commissioner Carter stated she is stepping down from overseeing this program. One of the issues that was brought forward was one staff of the program being a contracted employee and one being a Grant County employee. It was noted that Janice Flynn is already doing the work. Port of Moses Lake is drafting a contract with Reina Endo for when the mayor from Japan arrives.

9:00 a.m. – 9:30 a.m. S Palacios, Juvenile Court, and Youth Services

- Financial
- Intakes
- Courts:
 - Offender/Diversion: All civil and criminal matters are still being held via Webex. Only in-person court hearings are Dispositions and Trials.
 - Truancy: 152 Active petitions
 - Dependency: 232 Active Cases

Grant County Commissioners Minutes
Week of February 20, 2023

- Martin Hall: March 1, 2023 Martin Hall will be bringing our juveniles to our detention center and that is the end of the contract. Chelan County will be picking them up the same day.
- Administration: Started new program called Evidence Based Program EET (Employment Education Training) to teach youth how to create resumes and interview skills.
- Potential of Grant County Sheriff Deputies providing transportation of youth from Grant County to Chelan County Detention Facility. Sheriff Joey Kriete yes, this could potentially occur.

9:30 a.m. – 10:30 a.m.

Commissioners Roundtable Miscellaneous Discussion

- Review of Consent Agenda Items
 - Item 10 is not HVAC related, as listed on the Fairgrounds letter.
 - Walk-on for security contract (TG)
- Animal Rescue Facilitator: Columbia Basin Dispute Resolution Center (CBDRC) sent an email 2/14/23 with a quote. Commissioner Stone will reach out to April Turner for clarification.
- Commissioner District Weekly Update of Individual Meetings (RJ): Commissioner Jones would like to add this to each upcoming round table. Each staff member will reach out to their commissioner for an update each Thursday at noon to be added to agenda.
- Bridges – Japanese Exchange Program: not discussed.
- 2023 RECON Event (RJ): Commissioner Jones is being requested to attend this event. This event encourages businesses to come to your county. A great place to recruit. The week after Memorial Weekend.
- Emergency Food and Shelter Program (EFSP) BOCC Expectation of this Project: The EFSP Board funded at 75% of their requests. Suzi Fode gave a brief overview of past years. Current EFSP Board is brand new and not much knowledge. Only 4 of the 8 members attended.
- Road K-SW and Road 12-SW road discussion. Sam Castro, Public Works Director discussed Road Improvement District (RID) possibilities to be brought forth by County Engineer, the area residents would absorb all costs. Less than 100 vehicles classify a road as primitive.
- Kevin Schmidt discussed locking down the courthouse in case of an emergency. The key card system does have that option. To be discussed at the 2/22/23 Incident Command System training.
- Suhail Palacios continued the discussion on transportation of juveniles to Chelan County Juvenile Detention Center.

10:30 a.m. – 11:00 a.m.

J McKiernan, Fairgrounds Update

- Staffing status
 - Seasonal pay level – March start
 - Campground host – March start: struggle finding host
- WSDA Health and safety grant
 - Potential lighting project, matching funds?
- Fair Advisory Committee (FAC) attendance policy:
- Contracts
 - Rodeo
 - Carnival

**Grant County Commissioners Minutes
Week of February 20, 2023**

- Fair planning
 - Entertainment
 - Kid zone
- Budget comparisons

11:00 a.m. – 11:30 a.m. J Kriete, Sheriff's Office Update

- Population is currently 171. 10 are currently at Eastern State Hospital.
- Staffing Update
- Catholic Charities is coming twice a week for behavioral health.
- Recovery Coaches come in once a week.
- Consent Agenda items: out of state travel, why does there have to be a 2nd request through the BOCC for this after its already approved in the annual budget?

11:30 a.m. – 12:00 a.m. S Heston, Trask Insurance / WRCIP Insurance Update

- Shane would like to see County engaging more in trainings offered. He will be sending a list of trainings for Commissioners to review.

1:00 p.m. – 2:00 p.m. K Smith, Accounting Update

- Out of state travel approval was discussed. If an elected official travel budget is approved, then why is BOCC secondary approval needed? It's the Commissioner's policy, how do they want to see it?
- GP Software Audit: Security has been locked down.
- Will be scheduling a demo with Tyler for Munis software to potentially replace GP.
- County wide credit card total amount needs to be increased due to usage.
- 2022 Budget overages: Katie talked to the offices affected and they will work closely with them.
- #508 fund budgeting discussion
- 2024 Budgets : Capital Facilities Plan / Capital Outlay is very long and detailed. Katie recommends making it more general, not breaking down each item within the CFP. (Fairgrounds Improvements vs. Sheep pens, gator purchase, etc)
- They are requesting that Public Works budget the same way the County does, not their current process. There are two different budget spreadsheets and processes.
- Payroll errors between county and Public Works

2:00 p.m. – 3:00 p.m. Commissioner's Meeting

- Call to order
- Open Forum for Citizen Input (3 minutes per person, 15-minute time limit) **None**
- Approval of Agenda **A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve the agenda as presented. The motion passed with 2 Commissioners in attendance.**
- Correspondence (ie. Emails that have come in that need response, letters of support etc.)
 - Requests for letters of support (see walk-on items)

Grant County Commissioners Minutes

Week of February 20, 2023

- OGWRP Stakeholder letter of support request
- Commissioners Roundtable – Miscellaneous Discussion
 - Homeless Task Force: Commissioner Jones is working on this.
 - Public Works Maintenance Assistant Position: how is the budget for these positions being managed? Board has directed that all maintenance positions are under Facilities and Maintenance/Central Services.
- Consent Agenda – (Items 1 through 21) All items are considered routine and will be enacted by one motion of the commissioners with no separate discussion. If a separate discussion is desired, that item may be removed and placed under Board Discussion/Decision. **A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve the agenda as presented. The motion passed with 2 Commissioners in attendance.**

AUDITOR'S OFFICE

1. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(In the amounts of \$1,539,504.30 and \$133,688.08)**

COMMISSIONER'S OFFICE

2. Approval of February 6, 2023, Commissioners Minutes
3. Invoices
4. Reimbursement request from New Hope on the Department of Commerce, Consolidated Homeless Grant (CHG) No. 22-46108-10, Hotel Leasing Amendment, in the amount of \$7,793.01 for December 2022 expenses.
5. Reimbursement request from Renew on the Department of Commerce, Consolidated Homeless Grant (CHG) No. 22-46108-10, Hotel Leasing Amendment, in the amount of \$284.91 for December 2022 expenses.
6. Reimbursement request from Opportunities Industrialization Center (OIC) on the Department of Commerce, Eviction Rent Assistance Program (ERAP 2.0) Grant No. 21-4619C-108, in the amount of \$34,618.95 for January 2023 expenses.

CORONERS OFFICE

7. Out-of-state travel request for Craig Morrison and Jerry Jasman to attend the International Association of Coroners and Medical Examiners 2023 Training Symposium in Las Vegas, NV. Dates of travel are July 15, 2023, through July 21, 2023. Total cost of travel is \$6,338.84.

FACILITIES AND MAINTENANCE

8. Request to proceed with compressor repairs on the walk-in freezer at the Work Release building to accommodate the needs of Ephrata School District contract. Total cost of repairs is \$5,650.22 and will be funded from 001.112.

Grant County Commissioners Minutes
Week of February 20, 2023

FAIRGROUNDS

9. Request to surplus the following items due to them not being in working order and unsafe and have zero value. Items will be disposed of in the dumpster: **(Resolution No. 23-019-CC)**
 - Asset# 101439 Callup and PA System from Ardell Pavilion
 - Asset# 101444 Old Wood and Metal Bleachers
 - Asset# 101450 Callup and PA System from Harwood Pavilion
 - Asset# 104044 Optec Reader Board
10. Request to repair JCB Telehandler in the Fairground's office. Repairs will be completed by Pape Equipment in the amount of \$7,100.00, funded from budget line 6400.

NEW HOPE

11. Out-of-state travel request for Debbie Gonzalez-Long to attend the End Violence Against Women International Conference in Chicago, IL. Dates of travel are April 10, 2023, through April 14, 2023. Total cost of travel is \$1,894.00.
12. Out-of-state travel request for Rusila Sanches to attend the End Violence Against Women International Conference in Chicago, IL. Dates of travel April 10, 2023, through April 14, 2023. Total cost of travel is \$ 1,894.00.
13. Out-of-state travel request for Carmel Aguila to attend the End Violence Against Women International Conference in Chicago, IL. Dates of travel are April 10, 2023, through April 14, 2023. Total cost of travel is \$1,894.00.
14. Out-of-state travel request for Paola Gil to attend the End Violence Against Women International Conference in Chicago, IL. Dates of travel are April 10, 2023, through April 14, 2023. Total cost of travel is \$1,894.00.

PUBLIC WORKS

15. Out-of-state travel request for Katherine Bren to attend Bridge & Tunnel Inspection Conference in Portland, OR. Dates of travel are April 18, 2023, through April 20, 2023. Total cost of travel is \$813.00.
16. Out-of-state travel request for Andy Booth to attend Bridge & Tunnel Inspection Conference in Portland, OR. Dates of travel are April 18, 2023, through April 20, 2023. Total cost of travel is \$813.00.
17. Out-of-state travel request for Tim Massey to attend Bridge & Tunnel Inspection Conference in Portland, OR. Dates of travel are April 18, 2023, through April 20, 2023. Total cost of travel is \$813.00.
18. Authorization to call for bids for the 2023 Road 23 NE Bridge Replacement Project No. 5043, CRP No. 22-04. Bid opening will take place April 5, 2023, at 9:00 a.m. at Grant County Public Works.

SHERIFF'S OFFICE

19. Out-of-state travel request for Mireya Garcia to attend the National Radiological Emergency Preparedness Conference in Indianapolis, IN. Dates of travel are April 2, 2023, through April 7, 2023. Total cost of travel is \$2,160.00.

**Grant County Commissioners Minutes
Week of February 20, 2023**

20. Request to surplus INET Drug surveillance camera equipment, asset No. 102676 due to the item being unusable and having no value. **(Resolution No. 23-020-CC)**

TECHNOLOGY SERVICES

21. Purchase order No. 453 for ESRI (ESRII) in the amount of \$59,620.00 for annual software maintenance fees between Building/Planning and Public Works.
- Board Discussion/Decisions Items (*Items to discuss and items that were removed from Consent Agenda. These items will be acted upon together*)
 - Walk-on items: **A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve 5 of the walk-on items, noting that item 5 will be signed the following week. The motion passed with 2 Commissioners in attendance.**
 - 1) Contract with Parker Corporation dba Pacific Security, Inc. to perform security duties in various county locations (Law and Justice Building, Juvenile Court and Youth Services, District Court Ephrata and Moses Lake). Term is March 1, 2023 through March 1, 2026 for an annual amount of \$316,728.00.
 - 2) Letter of support request from the Port of Mattawa for the Port's Wastewater Infrastructure Improvement Project.
 - 3) Letter of support request from the Port of Quincy for their Rail Infrastructure Expansion Project.
 - 4) Letter of support request from District Court and Superior Court for "Small and Rural Courthouse Security Matching Grant Program" which will assist local courts and governments to obtain resources to enhance current security and safety.
 - 5) "Tentative" Letter of Support for the Columbia Basin Development League and the OGWRP Bridges for Road W-SW and Road 11-SE Bridges **(Letter will be sent out 2/28/23)**
 - 6) Letter of Support to Senator Shelly Short for the Jail System Study and Jail Modernization Task Force Proviso
 - Adjournment

3:15 p.m. – 3:20 p.m.

Open Record Public Hearing, Budget Extension Requests Sheriff's Office/Superior Court/Drug Court

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

- Superior Court/Drug Court Fund 123.001– Dedicated Drug Court Fund: \$4,500.00
- Superior Court/Drug Court Fund 127.169 – Law & Justice Funds: \$7,000.00
- Sheriff's Office Fund 142.001 – Vessel Registration: \$6,000.00

Tifini Fairbanks, Drug Court Administrator discussed their requests.

Josh Sainsbury, Chief Deputy discussed their request for the trailer needed for their Sea-Doo's.

**Grant County Commissioners Minutes
Week of February 20, 2023**

Barbara J. Vasquez, Clerk of the Board stated the fund numbers for the Dedicated Drug Court Fund was advertised incorrectly. She recommended moving forward with this budget extension noting this scrivener's error and correcting the Dedicated Drug Court Fund to Fund# 123.001.

A motion was made by Commissioner Stone to close the public comment portion of the hearing. Commissioner Jones seconded and the motion passed with 2 Commissioners in attendance. A motion was made by Commissioner Stone, seconded by Commissioner Jones to approve the budget extensions as presented, noting the scriveners error. The motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 23-021-CC)**

3:30 p.m. – 4:00 p.m.	R Jones, Meeting with Human Resources
3:45 p.m. – 4:15 p.m.	D Stone, Meeting Concerning Code Enforcement
4:00 p.m. – 5:00 p.m.	R Jones, Position Management Review Team Meeting (Cancelled)

MISCELLANEOUS ITEM

The Chair of the Board was authorized to signed the Columbia Fruit Packers, Inc. (Eiler-Gray Short Plat) File # P 22-0441 (preliminary P 22-0167) Final Plat Submission and Review.

WEDNESDAY, FEBRUARY 22, 2023

8:30 a.m. – 9:20 a.m.	SAFETY COMMITTEE MEETING
9:00 a.m. – 12:00 p.m.	D Stone and R Jones at Incident Command System (ICS) 402 Training (EOC)
12:00 p.m. – 1:00 p.m.	Grant County CHI Monthly Meeting
12:00 p.m. – 1:00 p.m.	HEARINGS EXAMINER
1:00 p.m. – 5:00 p.m.	D Stone, Out

THURSDAY, FEBRUARY 23, 2023

8:30 a.m. – 9:30 a.m.	D Stone, Almira Coulee Hartline Meeting
9:00 a.m. – 4:30 p.m.	BOARD OF EQUALIZATION HEARINGS
11:00 a.m. – 12:00 p.m.	R Jones, Meeting with D Anderson, Human Resources

**Grant County Commissioners Minutes
Week of February 20, 2023**

1:00 p.m. – 2:00 p.m.	R Jones, Grant County Jail OAC Meeting (Cancelled)
1:00 p.m. – 3:00 p.m.	D Stone, Grand Coulee Hill Road – Onsite Evaluation (Postponed)
1:30 p.m. – 2:30 p.m.	R Jones at Port of Moses Lake
7:00 p.m. – 8:00 p.m.	R Jones, Moses Lake School Board Meeting

MISCELLANEOUS ITEMS

The Chair of the Board signed the following letters of support:

- To Patty Murray, Dan Newhouse, and Maria Cantwell in support of the Port of Moses Lake seeing federal funds for utility infrastructure.
- Port of Warden's request for funding of their Truck Access/Bypass Road Project.

FRIDAY, FEBRUARY 24, 2023

10:00 a.m. – 11:00 a.m.	R Jones, Canvassing Board – Certification of Election (Elections Department) (Cancelled)
12:00 p.m. – 1:00 p.m.	D Stone, 2023 Legislative Virtual Update

Signed this _____ day of _____, 2023.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Rob Jones, Chair

Cindy Carter, Vice-Chair

Attest:

Danny E. Stone, Member

Barbara J. Vasquez, CMC
Clerk of the Board

GRANT COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES
Week of February 27 – March 5, 2023
Commission Chambers
35 C Street NW
Ephrata, WA 98823

Public meetings were held in person with a WEBEX Conference Call/Video option available.

MONDAY, FEBRUARY 27, 2023

The Grant County Commissioners session began at 9:30 a.m. with all Commissioners in attendance.

9:30 a.m. – 10:30 a.m. B Vasquez, Clerk of the Board Update

- NovaTime- Reports
- Commissioners Office Job Descriptions: Not discussed
- Veteran Services – Benchmarks and Goals / Veteran Assistance Fund Spending (AG): **moved to 3/6/23**
- Clerk of the Board / Supervisor Role
- Public Comment at Meetings: Each Tuesday has a 15 min public comment that the public can utilize
- Employee Appreciation BBQ / Chief for a Day (6/8/2023)
- Vacation Day
- Support Letters
 - Adams County Bridge #413-3 Providence Rd. Bridge: **Signed**
 - Grant County Bridge #247 Rd. W SE & Bridge #248 Rd. 11 SE: **Signed**
 - Housing and Essential Needs (HEN) Program Funding: **Approve for Janice Flynn to sign**

10:30 a.m. – 11:00 a.m. K McCrae, Litigation Discussion (Executive Session RCW 42.30.110(1)(i))

Pursuant to RCW 42.30.110(1)(i), Commissioner Jones called an Executive Session to order at 10:32 a.m. to go until 10:47 a.m. regarding Litigation. In attendance were Commissioners Carter, Stone and Jones, Joe Kriete, Sheriff, Kevin McCrae and Rebekah Kaylor, Prosecuting Attorney's Office, and Carl Warring, Attorney. The session was continued to 11:00 a.m. Commissioner Jones closed the session at 11:00 a.m.

11:00 a.m. – 11:45 a.m. Budget and Finance Update AND Finance Committee Meeting

- The Accounting Department gave an update the 2023 budget.
- Darryl Pheasant discussed homeless housing and mobile home usage.
- Port District No. 3 (Port of Mattawa) requesting to use registered warrants (on 2/28/23 Consent Agenda). The Finance Committee will submit a formal recommendation to the Commissioners for a cap of \$500,000 and interest rate of 5%.
- Overtime costs will now be provided to the BOCC monthly for current expense and outside current expense.

Grant County Commissioners Minutes

Week of February 27, 2023

- 311 Fund L&J Sales Tax: run expenses through the Commissioners for approval?
- 313 Construction Bond Expenses: also bring through the BOCC.

1:00 p.m. – 2:00 p.m.

Commissioners Round Table – Miscellaneous Discussion **Commissioner Carter was absent from this meeting until 1:07 p.m.**

- Review of Consent Agenda Items
- Commissioner District Updates
 - District 2: Solar Project may be forth coming; Brant Mayo went over county wide projects (increase annual amount for Economic Development, from \$50k to \$150k); Conservation District discussed water issues; Did not meet with Chief Fuhr, met with Human Resources.
 - District 1: Moss Adams/ARPA discussion- they will attend the 3/7/23 ARPA meeting; Opioid Abatement Council meeting with Commissioners only; Legislative Steering Committee meeting this week; Bills that matter to the County flyer; Chris Peele emails (Warden) – Sam Castro to reply to trailer placement; Grant County Advisory Council – Sex offender housing bill brought forth to Commissioners, the group wants an update. 5 individuals are scheduled to be housed in Grant County. Commissioner Stone will look more into SB 5163 from 2021.
 - District 3: Port of Mattawa is trying to purchase property; White Trail Road has been deemed one of the most dangerous roads in the state.
- Emergency Food and Shelter Program (EFSP) (RJ): Discussed last week but Cindy was out. Rob would like to know Cindy's understanding of the Chair duties on this program.
- Suzi Fode, New Hope asked about ARPA meeting and pending request. The BOCC approved 2-year request but not the 5 year funding they requested. Janice Flynn stated New Hope was approved for the 2 years
- City of ML/PUD/Port of ML looking for joint meeting on April 20, 2023.
- DS: Opioid Abatement Council- need work experience in one of the categories the funds can be spent in. Health District? Renew? Grant County representative needs to be picked.

2:00 p.m. – 3:30 p.m.

K Eslinger, Human Resources Update

Pursuant to RCW 42.30.140(4)(a), Commissioner Jones called an Executive Session to order at 2:00 p.m. to go until 2:20 p.m. regarding Negotiations (Labor relations and bargaining). In attendance were Commissioners Carter, Stone and Jones, Kirk Eslinger, Decorah Anderson, and Gina Saldana, Human Resources, and Suhail Palacios, Juvenile Court and Youth Services. Commissioner Jones closed the session at 2:20 p.m.

Discussion Items	Request	Action
01. HR Administrative Assistant	Approve	Board Approved Presented Item – Position Approved.
02. HR Technology Replacement	Approve	Board Approved Presented Item – Will Implement the Standard Signature Process.
03. Centralized Maintenance Services	Guidance	HR Deferred Item - Time Not Available Due To Other Topics.
a. Budgeting/Accounting		
b. Labor Relations		

Grant County Commissioners Minutes Week of February 27, 2023

04. Labor Negotiations Discussion	Guidance	Board Guidance Given – Preparation for the 2023 Negotiations Cycle.
05. Bridges Program	Guidance	HR Deferred Item - Time Not Available Due To Other Topics.

Authorization Requests	Request	Action
06. PAR – Michael Sperline	Sign	Board Signed - Copy Provided to Board Staff.
07. PAR – Amy Paynter	Sign	Board Signed - Copy Provided to Board Staff.
08. PAR – Evan Little	Sign	Board Referred Item to Position Management Review Team.
09. PMA – TS Support Specialist	Approve	Board Referred Item to Position Management Review Team.
10. PMA – TS Technician	Approve	Board Referred Item to Position Management Review Team.
11. PAR – Debra Gonzalez	Sign	Board Declined to Sign Presented Item – Department Directed to Follow Standard Process.
12. PAR – Becky Garcia	Sign	Board Declined to Sign Presented Item – Department Directed to Follow Standard Process.
13. PAR – Tara Dieng	Sign	Board Declined to Sign Presented Item – Department Directed to Follow Standard Process.
14. PAR – Maria Hallat	Sign	Board Declined to Sign Presented Item – Department Directed to Follow Standard Process.
15. PAR – Gina Saldana	Sign	Item Withdrawn From the Agenda.
16. Unpaid Premium	Sign	Board Signed - Copy Provided to Board Staff.
17. Renew Enhancement Funds	Sign	Board Signed - Copy Provided to Board Staff.
Recruitment / Civil Service	Request	Action
18. Admin Support Assistant	Guidance	Board Guidance Given – Board will Follow-up with Department Head.
19. Bridge & Vegetation Foreman	Guidance	Board Guidance Given – Board will Follow-up with Department Head.
Labor Relations: Issues	Request	Action
20. <small>ASC CH:</small> Recording Deputy Comp	FYI Only	Not Discussed – Listed to Show Work Impact.
21. <small>ASC CH:</small> Treasurer Deputy Comp	FYI Only	Not Discussed – Listed to Show Work Impact.
22. <small>ASC CH:</small> Clerk's Office Comp	FYI Only	Not Discussed – Listed to Show Work Impact.
23. <small>ASC PW:</small> Engineer Tech Structure	FYI Only	Not Discussed – Listed to Show Work Impact.
24. <small>ASC PW:</small> Truck/Multi Structure	FYI Only	Not Discussed – Listed to Show Work Impact.
Labor Relations: Impact Bargaining	Request	Action
25. <small>ASC PW:</small> Maintenance Centralization	FYI Only	Not Discussed – Listed to Show Work Impact.
26. <small>TSR SS:</small> Maintenance Centralization	FYI Only	Not Discussed – Listed to Show Work Impact.
27. <small>ASC PW:</small> Snowplowing MOU	FYI Only	Not Discussed – Listed to Show Work Impact.
28. <small>ASC PW:</small> Reflectivity MOU	FYI Only	Not Discussed – Listed to Show Work Impact.
Labor Relations: Negotiations	Request	Action
29. <small>ASC Admin:</small> 2024 CBA	FYI Only	Not Discussed – Listed to Show Work Impact.
30. <small>ASC CH:</small> 2024 CBA	FYI Only	Not Discussed – Listed to Show Work Impact.
31. <small>ASC DC:</small> 2024 CBA	FYI Only	Not Discussed – Listed to Show Work Impact.
32. <small>ASC PW:</small> 2024 CBA	FYI Only	Not Discussed – Listed to Show Work Impact.
33. <small>ASC SW:</small> 2024 CBA	FYI Only	Not Discussed – Listed to Show Work Impact.
34. <small>ASC YS:</small> 2022-2023 CBA	Authority	Not Discussed – Listed to Show Work Impact.
35. <small>ASC YS:</small> 2024 CBA	FYI Only	Not Discussed – Listed to Show Work Impact.
36. <small>ASC DS:</small> 2024 CBA	FYI Only	Not Discussed – Listed to Show Work Impact.

Grant County Commissioners Minutes Week of February 27, 2023

37. <i>TSR COR:</i> 2022-2023 CBA	Authority	Not Discussed – Listed to Show Work Impact.				
38. <i>TSR COR:</i> 2024 CBA	FYI Only	Not Discussed – Listed to Show Work Impact.				
39. <i>TSR SS:</i> 2024 CBA	FYI Only	Not Discussed – Listed to Show Work Impact.				
40. <i>TSR Renew CM:</i> 2024 CBA	FYI Only	Not Discussed – Listed to Show Work Impact.				
41. <i>TSR Renew I&C:</i> 2024 CBA	FYI Only	Not Discussed – Listed to Show Work Impact.				
42. <i>TSR Renew SUD:</i> 2024 CBA	FYI Only	Not Discussed – Listed to Show Work Impact.				
43. <i>TSR Renew TS:</i> 2024 CBA	FYI Only	Not Discussed – Listed to Show Work Impact.				
Labor Relations: PERC Actions	Request	Action				
44. <i>TSR COR:</i> PERC 136090-R-22 8/14	FYI Only	Not Discussed – Listed to Show Work Impact.				
Labor Relations: Other	Request	Action				
45. <i>TSR Renew I&C:</i> Holiday Pay Correction	FYI Only	Not Discussed – Listed to Show Work Impact.				
Client Department Issues	Request	Action				
46. Shop Manager Recruitment	Request	Not Discussed – Listed to Show Work Impact.				
Executive Session		Action / Direction				
Start:	2:00 PM	Length:	20 min	End:	2:20 PM	Action taken after Executive Session(s): No decisions/actions were made by the Board. Work instruction was provided to staff.

2022 / 2023 Renew Enhancement Funds / Retention Incentive Payment received from the Washington State Health Care Authority earmarked for Behavioral Health Workforce Stabilization. **(Approved)**

Personnel Action Request (PAR) for Michael Sperline, Public Records Officer (Commissioner's Office). **(Approved)**

Unpaid Self-pay Insurance Premium for Ricky Bensch in the amount of \$987.96.
Recommendation is to forgive the debt. **(Approved)**

3:30 p.m. – 4:00 p.m. R Jones w/ D Ochocinski, District Court Technology Update (District Court)

MISCELLANEOUS ITEMS

Emergency Accounts Payable batch for Renew in the amount of \$2,204.36 for emergency housing.

TUESDAY, FEBRUARY 28, 2023

The session was continued to 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. K McCrae, Prosecuting Attorney's Office Update

- Opioid Settlement Agreement: Recommends signing; it will be on the 3/7/23 Consent Agenda

Grant County Commissioners Minutes
Week of February 27, 2023

- Discovery and Public Records: who can search emails for discovery? Prosecutor has conflicts, Technology Services doesn't have the time, Mike Sperline could do discovery but this will put public records behind even more. Potentially hire a part time public records position to assist? Go through the Position Management Team? Make this position remote?
- Bridges: Contract for Reina, Rebekah to move forward. Rob and Danny would like Cindy to continue to spear head this project. The youth exchange may not occur in August, it may be in Jan/Feb next year.

9:00 a.m. – 10:00 a.m. D Anderson, Renew Update

- Update on Royal City: Electrical and ADA Access issues have delayed their opening.
- Discussion on Cars: Potential fleet of cars on a lease program
- Jail Services: CV2 grant \$106k left for jail services for 24 hours per week. There hasn't been staff available to work. He placed an individual with Moses Lake Police in September 2022. Use ARPA funds to "kick start" a program in the jail?
- Homelessness in Grant County was discussed.
- Danny Stone discussed the sex offenders that were being released from McNeil Island back in 2021 and placed throughout Washington counties.

10:00 a.m. – 10:30 a.m. Public Works / Facilities and Maintenance Consolidation and Budget Discussion

- Hire of new position should be under Central Services and should the budget be transferred?
- Renew maintenance employee is still under their budget.
- Human Resources recommends moving all positions and budgets under the management department. Annual billing would need to be completed due to enterprise funds/non enterprise funds.
- Union process has not been completed so it's suggested by Tom Gaines to hold off on the hiring of the new maintenance position.
- Leave the budget status quo for 2023 or implement a billing structure or a cash transfer (not a budget transfer). Katie Smith recommends a billing structure for visibility. Having invoices that show expenses is helpful. Monthly billings.
- Utilities and Insurance be transferred to Central Services as well. Beezley Hill / Radio Tower franchises will be transferred as well.

10:30 a.m. – 11:00 a.m. K Allen, Clerks Office Update

- Issues within the office were discussed.
- Potential phone in the hallway for public to use and access staff extensions.

11:00 a.m. – 11:30 a.m. K Foreman, Hazard Mitigation Plan Presentation

In attendance: Josh Sainsbury, Kyle Forman, Mireya Garcia from the Sheriff's Office; Jim Cook, Development Services, and Christina Wollman of Perteet who assisted to draft the plan and gave a power point presentation. DRAFT of the plan being presented today. This is to mitigate the consequences of natural hazards that could occur in the county (floods, wildfires).

Grant County Commissioners Minutes

Week of February 27, 2023

The Disaster Mitigation Act of 2000 is required to get certain federal funding (FEMA). This is a multi-jurisdictional plan (Cities of Moses Lake and Hartline, Port of Quincy and Royal Slope, Fire District 10 - Royal, Hospital District 1 - Samaritan). 8 hazards identified: dam failure, drought, earthquake, flood, landslide, severe weather, wildfire, technological hazards.

12:00 p.m. – 12:55 p.m. Grant County / Grant PUD Commissioner Lunch Meeting

12:00 p.m. – 12:30 p.m. D Stone, 7Th District Elected Official Zoom Meeting **(Did not attend)**

1:00 p.m. – 2:00 p.m. S Castro, Public Works Update

- Solid Waste
 - Potato Hill Road Litter Pick Up; also included I Road where 4 tons of garbage was picked up (Sam C)
 - Parametrix Amendment 8 – Change No. 7 (Sam C)
- Public Works General Update
 - WSDOT Roundabout Hwy 28 April 2023 Construction (Sam C)
 - Road K-SW Meeting: Suggests having these types of meetings in an office setting. Traffic counters to be placed. Approach permit is still going to be required. USBR canal roads are being used. Road Improvement District (RID) is a potential with an approximate cost of \$500,000. Dave Bren provided an MRSC handout on forming a RID.
 - Canal Bridges 247 & 248: Congressionally Directed Spending letters of support were sent out. Dave Bren has been communicating with the Irrigation Districts and USBR to provide donation information for the temporary bridge. The irrigation district notified the County that they will not be able to write the donation support letter so the current bridge will stay until October.
 - Covid 19 Outbreak (Sam C)
- Public Works Engineering/Roads
 - Road Improvement Districts Formation (Dave)
 - Road 12-SW (Dave)
 - 2023 Road Levy Certification (Dave)
 - Road 5 discussion: Compression brake hearing scheduled for 2/28/23; road speed limit accidents are on Road 9
- Equipment Repair and Replacement
 - Hartline Shop Manager Recruitment Authorization Step 5 (Sam C)
 - Vehicle Outfitting (Sam C)

2:00 p.m. – 3:00 p.m. Commissioner's Meeting

- Call to order
- Open Forum for Citizen Input (3 minutes per person, 15-minute time limit)
 - **Jerome Wawers commented on the Road 12-SW LID discussion that happened at the Public Works meeting. He feels this should be by petition only, not brought forth by the commissioners. RCW 36.88.120 states the LID process puts a lien on their property. Road 7 truck route – he advises against it.**

Grant County Commissioners Minutes

Week of February 27, 2023

- Approval of Agenda **A motion was made by Commissioner Carter, seconded by Commissioner Stone, to approve the agenda as presented. The motion passed unanimously.**
- Correspondence (ie. Emails that have come in that need response, letters of support etc.)
- Commissioners Roundtable – Miscellaneous Discussion
 - One walk-on item from Janice Flynn re: Request from Fire District #5 (Moses Lake) to spend the balance of their ARPA funds they were awarded, in the amount of \$85,307.95. They wish to purchase a semi-truck to haul their big equipment to wildfires.
 - Finance Committee recommendation letter received on item 7.
- Consent Agenda – (Items 1 through 18) All items are considered routine and will be enacted by one motion of the commissioners with no separate discussion. If a separate discussion is desired, that item may be removed and placed under Board Discussion/Decision. **A motion was made by Commissioner Stone, seconded by Commissioner Carter, to approve the consent agenda as presented. The motion passed unanimously.**

AUDITOR'S OFFICE

1. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(In the amount of \$272,278.05)**

COMMISSIONER'S OFFICE

2. Approval of February 13, 2023, Commissioners Minutes.
3. Invoices
4. Reimbursement request from New Hope on the Department of Commerce Consolidated Homeless Grant (CHG) No. 22-46108-10, Hotel Leasing Amendment in the amount of \$3,178.99 for January 2023 expenses.
5. New liquor license application for Rebel Mountain in Warden, WA, from the Washington State Liquor and Cannabis Board.
6. Amendment E of the Washington State Department of Commerce Community Services and Housing Division Housing Assistance Unit Emergency Solutions Grant-COVID 19, Grant No. 20-4613C-100. Amendment allocates \$193,403.00 OF additional funding for a new total of \$1,745,176.37 and adjusts appending amongst categories.
7. Request from Port District No. 3, Port of Mattawa (through Ries Law Firm P.S.), to set a debt service cap for registered warrants. **A recommendation letter was received from the Finance Committee with a recommendation of approval with a cap of \$500,000.00 and an interest rate of 5%. This was approved.**
8. Reimbursement request from Renew on the Department of Commerce Consolidated Homeless Grant (CHG) No. 22-46108-10, Hotel Leasing Amendment in the amount of \$403.73 for January 2023 expenses.
9. Reimbursement request from HopeSource on the Department of Commerce Eviction Rent Assistance Program (ERAP 2.0) Grant No. 21-4619C-108 in the amount of \$36,648.04 for January 2023 expenses.

**Grant County Commissioners Minutes
Week of February 27, 2023**

PROSECUTING OFFICE

10. Out-of-state travel request for Chad Jenks to attend the Karpel Solutions National User Group Meeting in St. Louis, MO. Dates of travel are April 3, 2023, through April 7, 2023. Cost of travel is \$1,519.29.
11. Out-of-state travel request for Brandon Guernsey to attend the Karpel Solutions National User Group Meeting in St. Louis, MO. Dates of travel are April 3, 2023, through April 7, 2023. Cost of travel is \$2,312.42.

PUBLIC WORKS

12. Authorization to call for bids for the Grant Orchard Fence project. Bid opening will take place March 21, 2023, at 1:00 p.m. at Grant County Public Works.
13. County Road Administration Board (CRAB) Certification of the 2023 Road Levy and Estimated Revenue Produced per WAC 136-04. The total county valuation is \$17,249,973,307.00.
14. Agreement 8, Change No. 7 to the Parametrix Consulting Services Agreement for the Ephrata Landfill Remedial Investigation and Feasibility Study under the Consulting Services Agreement among Grant County, Nossaman LLP, and Parametrix. The amendment will increase the current budget by \$179,966.00 to \$1,644,853.00 and is extended through June 30, 2023.

RENEW

15. Department of Labor and Industries Training Agent Agreement and Understanding of Equal Employment Opportunity (EEO) Requirements of The Apprenticeship Committee Alternate Selection Process, Health Care Apprenticeship Consortium (WSATC 2169) for the apprenticeship of Substance Use Disorder Professionals.

SHERIFFS OFFICE

16. Request to purchase a Property Room Expander from CPI Guardian in the amount of \$6,500.00. The purchase will be made from fund 112.154, Jail Concessions account. (If needed, a budget extension will be done at the end of the year)

SUPERIOR COURT

17. Services Agreement with Jose Castillo dba Bi-Lingual Services for the purposes of providing interpreter services to the Court. Term is March 1, 20223 through February 29, 2024.

TREASURER'S OFFICE

18. Request to transfer the 1st quarter Trial Court Improvement monies from Current Expense 001.142 to the Trial Court Improvement Fund 127.169 per SSB 5454. The amount being transferred is \$16,722.00.

Grant County Commissioners Minutes

Week of February 27, 2023

- Board Discussion/Decisions Items (*Items to discuss and items that were removed from Consent Agenda. These items will be acted upon together*) **A motion was made by Commissioner Stone, seconded by Commissioner Carter, to approve the walk-on item as presented. The motion passed unanimously.**
 - Request from Fire District #5 (Moses Lake) to spend the balance of their ARPA funds they were awarded, in the amount of \$85,307.95. They wish to purchase a semi-truck to haul their big equipment to wildfires.
- Adjournment

3:15 p.m. – 3:20 p.m.

Open Record Public Hearing, Ordinance to Amend Ch. 14 of the Grant County Building and Construction

The Commissioners held an Open Record Public Hearing to consider an Ordinance amending Title 14 of the Grant County Code titled "Buildings and Construction" and adding a new Chapter 14.02 titled "Flood Damage and Prevention".

Jim Cook, Deputy Development Services Director stated that previously the Commissioners adopted an ordinance on Flood Damage Prevention within the Unified Development Code (UDC) 24.16. In May of 2023, the Department of Ecology evaluated Grant County and it was recommended this be removed from the UDC, amended, and relocated to title 14.02 to be a part of the building permit process. During the Comprehensive Plan cycle, Ch. 24 of the UDC will be repealed.

Commissioner Stone explained his concerns about adding more regulations and constraints to the builders and homeowners. Mr. Cook confirmed that this is the minimum of what is required. Nothing else was added. This will allow Development Services to amend this section more frequently, as needed.

A motion was made by Commissioner Stone to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously. A motion was made by Commissioner Carter, seconded by Commissioner Jones to approve the ordinance as presented. The motion passed unanimously. The hearing adjourned. **(Resolution No. 23-022-CC)**

3:30 p.m. – 3:35 p.m.

Open Record Public Hearing, Ordinance to Amend Ch. 10.38 of the Grant County Code titled "Use of Compression Brakes"

The Commissioners held an Open Record Public Hearing to consider an Ordinance amending Ch. 10.38 of the Grant County Code titled "Use of Compression Brakes".

Sam Dart, Assistant Public Works Director discussed the proposal and adding the following sections and language underlined below, to Ch. 10.38.030:

That portion of County Road and right-of-way known as 5-NW Road, aka White Trail Road, Roadlog 93010 From Mileposts 14.07 at SR 281 to 15.11 at R-NW 14.77;

Grant County Commissioners Minutes

Week of February 27, 2023

That portion of County Road and right-of-way known as U-SE, Roadlog 92035 From Mileposts 3.02 at 9-SE to 3.28 at Warden City Limits;

That portion of County Road and right-of-way known as U-SE Road, Roadlog 92035 From Mileposts 5.20 at 7.5-SE extending to 5.52 at South End of Bridge 211.

A motion was made by Commissioner Carter to close the public comment portion of the hearing. Commissioner Stone seconded and the motion passed unanimously. A motion was made by Commissioner Stone, seconded by Commissioner Carter to approve the ordinance amendment as presented. The motion passed unanimously. The hearing adjourned.

(Resolution No. 23-023-CC)

4:00 p.m. – 5:00 p.m.

R Jones, Position Management Review Team Meeting

MISCELLANEOUS ITEMS

The Chair of the Board signed letters of support for Grant County District Court and their CDS Funding request for court security measures; and for their technology overhaul of audio/visual technology systems in the courtrooms.

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their February 24, 2023 payroll.

WEDNESDAY, MARCH 1, 2023

7:00 a.m. – 8:00 a.m.

~~Commissioners~~ R Jones at Moses Lake Chamber Response Team Meeting AND 2023 EWA Legislative Breakfast (Chamber Office) (ML Chamber Office)

9:30 a.m. – 2:30 p.m.

D Stone, WSRRI LTSAG Monthly Meeting

11:00 a.m. – 11:30 a.m.

Building and Repairing Trust at Work – Discussion

11:30 a.m. – 12:00 p.m.

C Carter w/ Wes Loomis (CC Office)

11:30 a.m. – 12:30 p.m.

R Jones w/ Dell Anderson, Jail Services Funds Discussion

2:00 p.m. – 3:00 p.m.

R Jones, w/ A Allred, Road 12 Discussion (Sun Lakes Room)

3:00 p.m. – 3:30 p.m.

R Jones w/ J Wawers

**Grant County Commissioners Minutes
Week of February 27, 2023**

6:00 p.m. – 8:00 p.m.	D Stone at Legislative Steering Committee (LSC) Roundtable (WSAC, Olympia)
7:00 p.m. – 9:00 p.m.	PLANNING COMMISSION

THURSDAY, MARCH 2, 2023

7:00 a.m. – 8:00 a.m.	R Jones at Moses Lake Chamber Response Meeting (TBD)
8:00 a.m. – 1:00 p.m.	D Stone, Legislative Steering Committee (LSC) Meeting
10:00 a.m. – 11:00 a.m.	R Jones w/ S Brown, Road 12 Discussion (Sun Lakes Room)
11:00 a.m. – 12:00 p.m.	R Jones w/ S Castro (Sun Lakes Room)
1:00 p.m. – 2:00 p.m.	R Jones, Grant County Jail OAC Meeting
2:00 p.m. – 4:00 p.m.	R Jones, MLED Meeting (Larson Rec Center) (Did not attend)

MISCELLANEOUS ITEM

The Chair of the Board was authorized to sign the Kniep Properties, LLC (Kniep Properties FU 114, Blk 77 Short Plat) File P 22-0413 (preliminary p 22-0281) Final Plat Submission and Review.

Commissioners Jones and Carter gave their verbal phone approval for an out of state travel request for John Wallace of the Sheriff's Office to go to Fresno, CA and Yuma, AZ between March 6 – 11, 2023 to conduct detective interviews

Page 12 of 12
Grant County Commissioners Minutes
Week of February 27, 2023

FRIDAY, MARCH 3, 2023

11:00 a.m. – 2:00 p.m. D Stone, Opioid Abatement Council ILA (Zoom)

Signed this _____ day of _____, 2023.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Rob Jones, Chair

Cindy Carter, Vice-Chair

Attest:

Danny E. Stone, Member

Barbara J. Vasquez, CMC
Clerk of the Board